

ALERTA BEEF PRODUCERS (ABP) SERVICE CHARGE REFUND REQUEST FORM

Refund requests for the period **July 1, 2010 to December 31, 2010** are due in the ABP office by **January 31, 2011**. Refund requests submitted in January will be paid by April 30, 2011. The refund request form must be completed by the producer requesting the refund. The name on this form must be the same as the name of the producer who has paid the service charge to ABP or has had the service charge deducted by a purchaser or livestock dealer. Completed forms can be sent to the ABP office to the Attention ABP Controller by Canada Post or courier addressed to Alberta Beef Producers 320, 6715 8th Street NE Calgary, AB T2E 7H7; by Fax at (403) 451-1188; or by E-mail to refunds@albertabeef.org. **Note: As of November 30, 2010, the \$3.00 deduction includes a \$1.00 non-refundable levy and a \$2.00 service charge, of which only the \$2.00 service charge is refundable.**

Name of Producer: _____

Address: _____

Town, City: _____ Postal Code: _____

Telephone Number: _____ Fax Number (optional): _____

E-mail address (optional): _____

I am predominately a: Cow Calf Producer ____ Backgrounder ____ Feedlot ____
 Custom Feedlot ____ Licensed Dealer ____ Auction Market ____ Other ____

If the producer is a corporation or partnership, the contact person is: _____

Please list each invoice/settlement statement, or other documentation, that reflects the amount of service charge paid by the producer or deducted by a purchaser or livestock dealer and attach a photocopy of your supporting documentation. ABP will retain this documentation for audit purposes.

Name of Purchaser or Livestock Dealer who deducted the service charge OR name of Producer who has remitted the service charge	Number on Supporting Documentation	Date on Supporting Documentation	# of Head Sold, Fed or Slaughtered	Amount of service charge deducted or paid	Office Use

If you need additional space, please add a separate page.

Total number of head for refund request # _____
 at \$3.00 ____ at \$2.95 ____ at \$1.95 ____ at other _____ Total \$ Requested _____

Please note, it is your option to ask for refund of any portion, or all, of the service charge you have paid. ABP pays five cents per head to those who to collect and remit the service charge to ABP; that is to say for every \$3.00 you pay, ABP collects \$2.95. \$1.00 of the previous ABP Service Charge and now the \$1.00 levy is paid to the National Agency for national beef cattle research, marketing and promotion by BCRC, BIC and CBEF.

I hereby certify that service charge was paid by the producer requesting the refund and was not passed onto another person for payment and that the copies of the documentation supporting this request for a refund are true copies of the original documents.

Signature of the Producer

Date

The above information is collected by ABP for the purpose of the Alberta Beef Producers Commission Regulation and is governed by the *Protection of Personal Information Act* and the ABP Personal Information Protection Policy.

Office use: Initial to signify that you have completed the following: Supporting documentation: Agrees Legible Complete
 Addition Checked Address and contact information correct in database: Received via: Hand delivered Canada Post Email
 Fax by _____